



410 Kenilworth Ave. | Kenilworth, IL 60043

**President** – David Byrd

**Commissioners** – Jim Sethna, Stacey Sunderland, Benjamin Whipple, Chris Williams

**Treasurer** – Jennifer Price

**Notice of Regular Meeting & Location**

There will be a regular meeting of the Park District Board of Commissioners on February 26, 2026, at 6:00 pm at the Kenilworth Assembly Hall, 410 Kenilworth Ave. in Kenilworth, IL 60043

**Board of Commissioners Meeting  
February 26, 2026**

**Public Hearing & Regular Meeting Agenda**

1. **Call to Order/Roll Call-Public Hearing-Ordinance # 26-02-01**  
**“An Ordinance Making the Combined Annual Budget and Appropriation of Funds for the Kenilworth Park District, Cook County, Illinois, for the Fiscal Year Beginning on the First Day of January 2026, and ending on the Thirty-First Day of December 2026”.**
2. **Virtual Attendance Commissioner Whipple & Commissioner Williams (motion to approve/roll call)-**
3. **Public Comments Regarding 2026 Budget & Appropriation Ordinance**
4. **Motion to Close the Public Hearing- (Roll Call)**
5. **Call to Order/Roll Call-Regular Meeting**
6. **Approval of Minutes** (motion to approve voice vote)  
A. December 18, 2025  
B. January 15, 2026
7. **Business from the Public Related to Items Not on the Agenda**
8. **Presidents Report**
9. **Financial Report | Year-to-Date Financials**  
Review of Budget & Financials Year to Date  
Review and Approval of Bills and Payroll for the Month Ending January 31, 2026  
**Motion to approve** the bills and payrolls for January 2026 (Roll Call).

**10. Regular Business (motion to approve-roll call)-**

- A. **Ordinance # 26-02-01**, *“An Ordinance Making a combined Annual Budget and Appropriation of Funds for the Kenilworth Park District, Cook County, Illinois, for the Fiscal Year Beginning on the First Day of January 2026 and ending on the Thirty-First Day of December 2026”*.
- B. **Cook County Leave Policy**-Motion to approve revisions to the Kenilworth Park District Personal Policy Manual, adding to Section VII-7.13-Cook County Leave Policy.
- C. **Corporate Counsel**-Motion to appoint Special Counsel Andrew Paine from Tressler, LLC as the Corporate Counsel for the Kenilworth Park District.

**11. Operations Reports**

- D. Executive Director-
- E. Parks and Grounds-
- F. Recreation & Facilities-
- G. Kenilworth Assembly Hall-

**12. Closed Session (if needed)-**

**13. Action to be taken from closed session (if needed)**

**14. Old Business/New Business**

**15. Motion to Adjourn**



## Summary of Changes-2026 Budget Ordinance

Below is a summary of the changes that have been made to the Budget & Appropriations Ordinance draft.

- **Change #1**-Section 1-Total was changed to \$4,218,450 (from \$4,291,610). This number did not originally match the corresponding number on the Budget Summary and was also changed based on subsequent changes below.
- **Change #2**-Capital Projects total changed to \$1,520,000 (from \$1,745,000) and was reduced by \$225,000 which also resulted in changes to the grand totals. This reduction was the result of misplacing the Storch Fund \$200,000 in the Capital Budget and a \$25,000 reduction in the recreation fund transfer that was made in the working budget that was not reflected in this ordinance.
- **Change #3**-Capital Projects Building and Grounds amount changed to \$1,400,000 (reduced by \$25,000), This also changed the total balances.
- **Change #4**-Storch Fund amount of \$200,000 was removed from Capital Budget. This also contributed to the change in total balance.
- **Change #5**-Total on (b) and (c) were reduced by \$25,000 to \$3,540,375. This reduction is reflected in items above.
- **Change #6**-Edits were made to names that were a carry-over from the previous Budget Ordinance.
- **Change #7**-Name change edits were made to reflect Commissioner Sunderland as Secretary.
- **Change #8**-Name change edits were made to reflect Jennifer Price as Treasurer.
- **Change #9**-The Miscellaneous total was changed to reflect other changes that were previously made to the ordinance which also changed the total revenue amount.

Revisions

**KENILWORTH PARK DISTRICT**

**AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND  
APPROPRIATION OF FUNDS FOR KENILWORTH PARK DISTRICT,  
COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING  
ON THE FIRST DAY OF JANUARY 2026, AND ENDING ON THE  
THIRTY-FIRST DAY OF DECEMBER 2026.**

Ordinance ~~2026-01~~

26-02-01

**PASSED AND APPROVED AT A MEETING OF THE  
BOARD OF PARK COMMISSIONERS, FEBRUARY 26, 2026**

**ORDINANCE NO. 2026-01  
APPROPRIATION ORDINANCE FOR FISCAL YEAR 2026**

**AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR KENILWORTH PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2026, AND ENDING ON THE THIRTY-FIRST DAY OF DECEMBER 2026.**

**WHEREAS**, the Board of Commissioners of the Kenilworth Park District has caused a combined annual budget and appropriation ordinance to be prepared in tentative form, and the Secretary of the Board has made the same conveniently available for public inspection for at least thirty (30) days prior to the final action hereunder; and

**WHEREAS**, the tentative budget was discussed in a public hearing held on the 26th day of February 2026, notice of said hearing having been given by publication at least one (1) week prior thereto in the Chicago Tribune as required by law, and all other legal requirements having been complied with:

**NOW, THEREFORE BE IT ORDAINED** BY THE Board of Park Commissioners of the KENILWORTH PARK DISTRICT as follows:

**Section 1.** That there be, and there is hereby appropriated for the fiscal year commencing on the first day of January 2026, and ending on the thirty-first day of December 2026, the aggregate sum of Four Million ~~Four Two Hundred Eighty Eight~~ ~~Eighteen~~ Thousand Four Hundred Fifty (\$4,488,218,450), or as much as may be authorized by the law, specified as follows:

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**KENILWORTH PARK DISTRICT**  
**BUDGET AND APPROPRIATIONS SUMMARY**  
**For the Fiscal Year Ended December 31, 2026**

FUND	12/31/2026 Operating Budget	12/31/2026 Appropriated Amounts
General	281,228	337,474
Recreation	1,104,147	1,324,976
Kenilworth Assembly Hall	410,000	492,000
Capital Projects	1,745,000	2,094,824,000
Storch Gift	200,000	240,000
<b>Grand Totals:</b>	<b>3,740,515,375</b>	<b>4,488,218,450</b>

#2 {

**Commented [BG1]:** Removed \$200,000 Storch expense and incorporated \$25,000 difference of "Unreserved Equity Transfer-In" (\$275,000 from Rec, \$45,000 from Assembly for a total of \$320,000 instead of \$345,000)

**KENILWORTH PARK DISTRICT**  
**BUDGET AND APPROPRIATIONS SUMMARY**  
**General Fund**  
**For the Fiscal Year Ended December 31, 2026**

	12/31/2026 Operating Budget	12/31/2026 Appropriated Amounts
Personnel & Benefits		
Salaries & Wages	137,107	164,528
Payroll Taxes	12,000	14,400
Employee Benefits	28,500	34,200
Other Expenses		
Contractual Services	88,923	106,708
Commodities	14,698	17,638
Other Expense	-	-
Non-Operating & Capital Expenses		
Capital Outlay	-	-
Interfund Transfers	-	-
	<u>281,228</u>	<u>337,474</u>

**KENILWORTH PARK DISTRICT  
BUDGET AND APPROPRIATIONS SUMMARY  
Recreation  
For the Fiscal Year Ended December 31, 2026**

	12/31/2026 Operating Budget	12/31/2026 Appropriated Amounts
Personnel & Benefits		
Salaries & Wages	396,266	475,519
Payroll Taxes	23,000	27,600
Employee Benefits	56,350	67,620
Other Expenses		
Contractual Services	241,350	289,620
Commodities	30,980	37,176
Other Expense	64,701	77,641
Non-Operating & Capital Expenses		
Capital Outlay	16,500	19,800
Interfund Transfers	275,000	330,000
	1,104,147	1,324,976

**KENILWORTH PARK DISTRICT  
BUDGET AND APPROPRIATIONS SUMMARY  
Kenilworth Assembly Hall  
For the Fiscal Year Ended December 31, 2026**

	12/31/2026 Operating Budget	12/31/2026 Appropriated Amounts
Personnel & Benefits		
Salaries & Wages	109,238	131,086
Payroll Taxes	15,200	18,240
Employee Benefits	10,750	12,900
Other Expenses		
Contractual Services	129,612	155,534
Commodities	12,500	15,000
Other Expense	77,850	93,420
Non-Operating & Capital Expenses		
Capital Outlay	9,850	11,820
Interfund Transfers	45,000	54,000
	410,000	492,000

**KENILWORTH PARK DISTRICT  
BUDGET AND APPROPRIATIONS SUMMARY  
Capital Projects  
For the Fiscal Year Ended December 31, 2026**

	12/31/2026 Operating Budget	12/31/2026 Appropriated Amounts
Capital Projects Expenses		
Debt Service	67,146	80,575
Building & Grounds Improvements	1,425,400,000	1,719,680,000
Machinery & Equipment	7,854	9,425
Kenilworth Assembly Hall Projects	45,000	54,000
Non-Operating & Capital Expenses		
Interfund Transfers	200,000	240,000
	<u>1,745,520,000</u>	<u>2,094,182,400</u>

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Commented [BG3]: Eliminate \$200,000 Storch exp from Capital

**KENILWORTH PARK DISTRICT  
BUDGET AND APPROPRIATIONS SUMMARY  
Storch Gift  
For the Fiscal Year Ended December 31, 2026**

	12/31/2026 Operating Budget	12/31/2026 Appropriated Amounts
Storch Gift Expenses		
Storch Projects	186,000	223,200
Investment Manager Fees	14,000	16,800
Non-Operating & Capital Expenses		
Interfund Transfers	-	-
	<u>200,000</u>	<u>240,000</u>

Each of said sums of money and the aggregate thereof are deemed necessary by the Board of Park Commissioners of the Kenilworth Park District to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning the 1st day of January 2026 and ending the 31st day of December 2026 for the respective purposes set forth.

**SECTION 2:** All unexpended balances of the appropriation for the fiscal year ending the 31st day of December 2026 and prior years to the extent not otherwise re-appropriated for other purposes herein are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

All receipts and revenues not specifically appropriated, and all unexpended balances in unrestricted funds from preceding fiscal years not required for the purpose for which they were appropriated and levied shall constitute the general fund and shall be placed to the credit of such fund.

**SECTION 3:** Pursuant to law, the following determinations have been and are hereby made a part hereof:

- (a) Statement of estimated cash on hand at the beginning of the fiscal year: \$308,257
- (b) Estimate of cash expected to be received during the fiscal year from all sources: \$3,540,515,375
- (c) Estimate of expenditures contemplated for the fiscal year: \$3,540,515,375
- (d) Statement of estimated cash expected to be on hand at the end of the fiscal year: \$308,257
- (e) An estimate of the amount of taxes to be received during the fiscal year is: \$868,448

#5  
Commented [BG4]: Reduced by \$25,000 from Capital's Equity Transfer-In

Commented [BG5]: Reduced \$25,000 from acc. 8003

**SECTION 4:** All ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby modified or repealed. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this Ordinance.

**SECTION 5:** This ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning January 1, 2026, and ending December 31, 2026 or any other fiscal year.

**SECTION 6:** This ordinance shall be in full force and effect immediately upon its passage and approval according to law. A certified copy of the Ordinance shall be filed with the County Clerk of Cook County, Illinois, together with the certificate of the Treasurer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

Adopted this 26<sup>th</sup> day of FEBRUARY, 2026 pursuant to roll call vote.

Roll Call Vote:

Ayes: ~~Hart, Bartholomay, D'Souza, McNelley~~

Nays: NONE

Absent and Not Voting: ~~Duquette~~

#6

Ordinance Approved.

David  
Byrd

~~John Hart~~, President  
Board of Park Commissioners  
Kenilworth Park District

STATE OF ILLINOIS )  
 ) SS.  
COUNTY OF COOK )

**CERTIFICATE OF SECRETARY**

*Stacey Sunderland*  
I, ~~Michael Hixenbaugh~~, do hereby certify that I am Secretary of the Board of Park Commissioners of the Kenilworth Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District, and

I, **HEREBY CERTIFY** that the foregoing instrument is a true and correct copy of an ordinance entitled: " AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR KENILWORTH PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2026, AND ENDING ON THE THIRTY-FIRST DAY OF DECEMBER, 2026.", adopted at a meeting of the Board of Park Commissioners of the Kenilworth Park District, held at Kenilworth, Illinois, in said District at 5:30 p.m. on the 26<sup>TH</sup> of February, 2026.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of the Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District at KENILWORTH, Illinois, this 26th day of February 2026.

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(SEAL)

*Stacey Sunderland*  
Michael Hixenbaugh, Secretary  
KENILWORTH PARK DISTRICT  
Cook County, Illinois

#7

6:00pm

STATE OF ILLINOIS )  
 ) SS.  
COUNTY OF COOK )

CERTIFICATE OF CHIEF FISCAL OFFICER

Jennifer Price

I, ~~Stacey Sunderland~~, do hereby certify that I am duly appointed and acting Treasurer of the Board of Park Commissioners of the Kenilworth Park District, Cook County, Illinois, and that as such Treasurer I am the Chief Fiscal Officer of the corporate authority of said Park District.

I do further certify that the estimated revenues by source anticipated to be received by the Kenilworth Park District, Cook County, Illinois for the fiscal year beginning on the 1st day of January 2026 and ending on the 31st day of December 2026 as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
Property Taxes	\$ 862,948
Replacement Taxes	\$ 5,500
User/Program Fees	\$ 455,077
Interest Income	\$ 11,500
Building Rentals	\$ 295,500
Miscellaneous	\$ 1,909,884.850
Total Revenue	\$ 3,540,515,375

#8

#9

Commented [BG6]: Removed \$25,000 from transfer-in

I do further certify that the estimated revenues by source anticipated to be received by the Kenilworth Park District, Cook County, Illinois for the fiscal year beginning on the 1st day of January 2026 and ending on the 31st day of December 2026 is true and correct.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Chief Fiscal Officer of the Board of Park Commissioners of the Kenilworth Park District at Kenilworth, Illinois on the 26th day of February 2026.

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Jennifer Price

~~Stacey Sunderland~~, Treasurer  
KENILWORTH PARK DISTRICT  
Cook County, Illinois

(SEAL)

**KENILWORTH PARK DISTRICT**

**AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND  
APPROPRIATION OF FUNDS FOR KENILWORTH PARK DISTRICT,  
COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING  
ON THE FIRST DAY OF JANUARY 2026, AND ENDING ON THE  
THIRTY-FIRST DAY OF DECEMBER 2026.**

**Ordinance 26-02-01**

**PASSED AND APPROVED AT A MEETING OF THE  
BOARD OF PARK COMMISSIONERS, FEBRUARY 26, 2026**

**ORDINANCE NO. 26-02-01  
APPROPRIATION ORDINANCE FOR FISCAL YEAR 2026**

**AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR KENILWORTH PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2026, AND ENDING ON THE THIRTY-FIRST DAY OF DECEMBER 2026.**

**WHEREAS**, the Board of Commissioners of the Kenilworth Park District has caused a combined annual budget and appropriation ordinance to be prepared in tentative form, and the Secretary of the Board has made the same conveniently available for public inspection for at least thirty (30) days prior to the final action hereunder; and

**WHEREAS**, the tentative budget was discussed in a public hearing held on the 26th day of February 2026, notice of said hearing having been given by publication at least one (1) week prior thereto in the Chicago Tribune as required by law, and all other legal requirements having been complied with:

**NOW, THEREFORE BE IT ORDAINED** BY THE Board of Park Commissioners of the KENILWORTH PARK DISTRICT as follows:

**Section 1.** That there be, and there is hereby appropriated for the fiscal year commencing on the first day of January 2026, and ending on the thirty-first day of December 2026, the aggregate sum of Four Million Two Hundred Eighteen Thousand Four Hundred Fifty (\$4,218,450), or as much as may be authorized by the law, specified as follows:

**KENILWORTH PARK DISTRICT**  
**BUDGET AND APPROPRIATIONS SUMMARY**  
**For the Fiscal Year Ended December 31, 2026**

FUND	12/31/2026 Operating Budget	12/31/2026 Appropriated Amounts
General	281,228	337,474
Recreation	1,104,147	1,324,976
Kenilworth Assembly Hall	410,000	492,000
Capital Projects	1,520,000	1,824,000
Storch Gift	200,000	240,000
<b>Grand Totals:</b>	<b>3,515,375</b>	<b>4,218,450</b>

**KENILWORTH PARK DISTRICT**  
**BUDGET AND APPROPRIATIONS SUMMARY**  
**General Fund**  
**For the Fiscal Year Ended December 31, 2026**

	<b>12/31/2026 Operating Budget</b>	<b>12/31/2026 Appropriated Amounts</b>
<b>Personnel &amp; Benefits</b>		
Salaries & Wages	137,107	164,528
Payroll Taxes	12,000	14,400
Employee Benefits	28,500	34,200
<b>Other Expenses</b>		
Contractual Services	88,923	106,708
Commodities	14,698	17,638
Other Expense	-	-
<b>Non-Operating &amp; Capital Expenses</b>		
Capital Outlay	-	-
Interfund Transfers	-	-
	<b>281,228</b>	<b>337,474</b>

**KENILWORTH PARK DISTRICT  
BUDGET AND APPROPRIATIONS SUMMARY  
Recreation  
For the Fiscal Year Ended December 31, 2026**

	<b>12/31/2026 Operating Budget</b>	<b>12/31/2026 Appropriated Amounts</b>
Personnel & Benefits		
Salaries & Wages	396,266	475,519
Payroll Taxes	23,000	27,600
Employee Benefits	56,350	67,620
Other Expenses		
Contractual Services	241,350	289,620
Commodities	30,980	37,176
Other Expense	64,701	77,641
Non-Operating & Capital Expenses		
Capital Outlay	16,500	19,800
Interfund Transfers	275,000	330,000
	<u>1,104,147</u>	<u>1,324,976</u>

**KENILWORTH PARK DISTRICT  
BUDGET AND APPROPRIATIONS SUMMARY  
Kenilworth Assembly Hall  
For the Fiscal Year Ended December 31, 2026**

	<b>12/31/2026 Operating Budget</b>	<b>12/31/2026 Appropriated Amounts</b>
Personnel & Benefits		
Salaries & Wages	109,238	131,086
Payroll Taxes	15,200	18,240
Employee Benefits	10,750	12,900
Other Expenses		
Contractual Services	129,612	155,534
Commodities	12,500	15,000
Other Expense	77,850	93,420
Non-Operating & Capital Expenses		
Capital Outlay	9,850	11,820
Interfund Transfers	45,000	54,000
	<u>410,000</u>	<u>492,000</u>

**KENILWORTH PARK DISTRICT**  
**BUDGET AND APPROPRIATIONS SUMMARY**  
**Capital Projects**  
**For the Fiscal Year Ended December 31, 2026**

	<b>12/31/2026 Operating Budget</b>	<b>12/31/2026 Appropriated Amounts</b>
<b>Capital Projects Expenses</b>		
Debt Service	67,146	80,575
Building & Grounds Improvements	1,400,000	1,680,000
Machinery & Equipment	7,854	9,425
Kenilworth Assembly Hall Projects	45,000	54,000
	<u>1,520,000</u>	<u>1,824,000</u>

**KENILWORTH PARK DISTRICT**  
**BUDGET AND APPROPRIATIONS SUMMARY**  
**Storch Gift**  
**For the Fiscal Year Ended December 31, 2026**

	<b>12/31/2026 Operating Budget</b>	<b>12/31/2026 Appropriated Amounts</b>
<b>Storch Gift Expenses</b>		
Storch Projects	186,000	223,200
Investment Manager Fees	14,000	16,800
<b>Non-Operating &amp; Capital Expenses</b>		
Interfund Transfers	-	-
	<u>200,000</u>	<u>240,000</u>

Each of said sums of money and the aggregate thereof are deemed necessary by the Board of Park Commissioners of the Kenilworth Park District to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning the 1st day of January 2026 and ending the 31st day of December 2026 for the respective purposes set forth.

**SECTION 2:** All unexpended balances of the appropriation for the fiscal year ending the 31st day of December 2026 and prior years to the extent not otherwise re-appropriated for other purposes herein are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

All receipts and revenues not specifically appropriated, and all unexpended balances in unrestricted funds from preceding fiscal years not required for the purpose for which they were appropriated and levied shall constitute the general fund and shall be placed to the credit of such fund.

**SECTION 3:** Pursuant to law, the following determinations have been and are hereby made a part hereof:

- (a) Statement of estimated cash on hand at the beginning of the fiscal year: \$308,257
- (b) Estimate of cash expected to be received during the fiscal year from all sources: \$3,515,375
- (c) Estimate of expenditures contemplated for the fiscal year: \$3,515,375
- (d) Statement of estimated cash expected to be on hand at the end of the fiscal year: \$308,257
- (e) An estimate of the amount of taxes to be received during the fiscal year is: \$868,448

**SECTION 4:** All ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby modified or repealed. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this Ordinance.

**SECTION 5:** This ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning January 1, 2026, and ending December 31, 2026 or any other fiscal year.

**SECTION 6:** This ordinance shall be in full force and effect immediately upon its passage and approval according to law. A certified copy of the Ordinance shall be filed with the County Clerk of Cook County, Illinois, together with the certificate of the Treasurer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

Adopted this 26<sup>th</sup> day of FEBRUARY, 2026 pursuant to roll call vote.

Roll Call Vote:

Ayes:

Nays:

Absent and Not Voting:

Ordinance Approved.

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David Byrd, President  
Board of Park Commissioners  
Kenilworth Park District

STATE OF ILLINOIS        )  
                                  ) SS.  
COUNTY OF COOK )

**CERTIFICATE OF SECRETARY**

I, Stacey Sunderland, do hereby certify that I am Secretary of the Board of Park Commissioners of the Kenilworth Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District, and

**I, HEREBY CERTIFY** that the foregoing instrument is a true and correct copy of an ordinance entitled: " AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR KENILWORTH PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2026, AND ENDING ON THE THIRTY-FIRST DAY OF DECEMBER, 2026.", adopted at a meeting of the Board of Park Commissioners of the Kenilworth Park District, held at Kenilworth, Illinois, in said District at 6:300 p.m. on the 26<sup>TH</sup> of February, 2026.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of the Act and said Code and with all of the procedural rules of the Board.

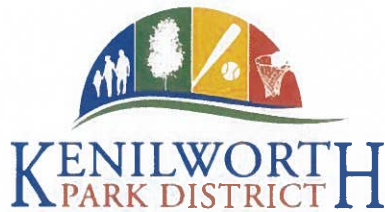
IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District at KENILWORTH, Illinois, this 26th day of February 2026.

(SEAL)

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Stacey Sunderland, Secretary  
KENILWORTH PARK DISTRICT  
Cook County, Illinois





410 Kenilworth Ave. | Kenilworth, IL 60043

**President – Dave Byrd**

**Commissioners –Chris Williams, Stacey Sunderland, Jim Sethna, Benjamin Whipple**  
**Treasurer – Jennifer Price**

**Minutes**  
**Board of Commissioners Meeting**  
**December 18, 2025**

**1. Call to Order / Roll Call**

The meeting was called to order by President Dave Byrd at 6:04pm.

Present:

- President Dave Byrd
- Commissioner Jim Sethna
- Commissioner Benjamin Whipple
- Commissioner Williams (remotely)

Absent: Commissioner Sunderland and Treasurer Price.

**2. Motion to approve the remote attendance of Commissioner Williams.**

Commissioner Sethna moved to approve the remote attendance of Commissioner Williams. Commissioner Whipple seconded the motion. Upon roll call vote, the motion was passed.

Roll Call Vote:

- Ayes: Byrd, Sethna, & Whipple
- Nays: None
- Absent: Sunderland
- Abstain:

Motion Passed:3-0

Staff and Members of the Public: Director Hixenbaugh, Eileen Madigan, Heath Tarbert & Nathaniel Tarbert.

**2. Approval of Minutes**

**A. November 20, 2025 – Regular Meeting**

Commissioner Whipple made the motion to approve. Commissioner Byrd seconded it. After a voice vote, the motion was approved unanimously.

**B. November 20, 2025 – Executive Session (Closed) Meeting**

Commissioner Sethna made the motion to approve. Commissioner Whipple seconded it. After a voice vote, the motion was approved unanimously.

**3. Public Comment on Non-Agenda Items-There were no public comments.**

**4. President's Report**

President Byrd stated that he had a couple of items that he wanted to mention. He first thanked the park district for the holiday events. He stated that he received positive feedback on all the events. He also commended Director Hixenbaugh for hosting a potluck with the village staff. He stated that he was pleased to see more collaboration with the village and that it has been great to see the development of those relationships. His last comment was that he was looking forward to the establishment of the foundation to utilize it for capital projects, and it is a great way to start the new year.

## **5. Financial Report**

### **A. Year-to-Date Financial Review**

The monthly and year-to-date financials were presented to the Board.

### **B. Approval of Bills and Payroll – Month Ending November 30, 2025**

Director Hixenbaugh explained that there was an increase in the total expenses for the month because some payments were delayed until tax receipts were received.

Commissioner Whipple moved to approve the bills and payroll. Commissioner Sethna seconded the motion. Upon roll call vote, the motion was passed.

Roll Call Vote:

- Ayes: Byrd, Sethna, Whipple & Williams
- Nays: None
- Absent: Sunderland
- Abstain:

Motion Passed: 4-0

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## **6. Regular Business-**

### **A. 2026 Budget Draft**

2026 Budget draft presentation. Director Hixenbaugh stated that a draft budget will be emailed tomorrow and that he was working on ways to simplify the budget.

### **B. 2026 Board Meeting Schedule**

Commissioner Sethna made the motion to approve the 2026 Kenilworth Park District Board of Commissioners meeting schedule. Commissioner Whipple seconded it.

Roll Call Vote:

- Ayes: Byrd, Sethna, Whipple & Williams
- Nays: None
- Absent: Sunderland
- Abstain:

Motion Passed: 4-0

## **7. Operations Reports**

### **A. Executive Director's Report-**

Director Hixenbaugh gave an update on the establishment of the foundation and that the IRS 501 (c) 3 paperwork had been submitted and that he had a few more steps to complete.

### **B. Parks & Grounds**

Maintenance Department Report – Director Hixenbaugh explained that there was an issue with ice on the roof and that the park district is working on a solution.

### **C. Recreation & Facilities**

Recreation & Facilities Director Report-The written report was received.

### **D. Kenilworth Assembly Hall & Community Events**

Assembly Hall Manager Report – The written report was received.

Upon Roll Call Vote:

- Ayes: Byrd, Sethna, Whipple & Williams
- Nays: None
- Absent: Sunderland
- Abstain:

Motion Passed: 4-0

## **8. New/Old Business-**

Commissioner Whipple asked if the bonuses had been given to staff. Director Hixenbaugh stated that all bonuses have been issued to staff, and he thanked the Board for taking the extra time to implement them prior to the end of the year.

## **9. Adjournment**

President Byrd wished everyone happy holidays and asked for a motion to adjourn. Commissioner Whipple moved to adjourn. Commissioner Sethna seconded the motion.

Upon Voice Vote:

- Ayes: Byrd, Sethna, Whipple, & Williams
- Nays: None
- Absent: Sunderland

Motion Passed: 4-0

The meeting was adjourned at 6:20 p.m.

The meeting was called back to order at 6:21pm

Eileen Madigan asked about the Storch Fund and the new foundation. President Whipple explained that the foundation is being formed to improve and sustain our facilities. He further commented that the Trustees of the foundation were the Investment Committee that was previously established to make investment recommendations for the Storch Fund. He answered that the foundation members are Treasurer Jennifer Price, Commissioner Chris Williams, and community member Joon Park. Eileen inquired if the Treasurer of the Park District was elected. President Byrd answered that it was not an elected position. He further stated that the focus of the foundation is beautification, preservation, and elevating recreation for the residents of Kenilworth. He stated that once established it will give donors options to give and will provide us the opportunity to create an endowment for Assembly Hall so it can be preserved for future generations. Eileen also inquired about accessing the beach at Mohney East. Director Hixenbaugh stated that it is currently accessible only from the water and that he would explore options for the park with the village.

Commissioner Williams moved to adjourn. Commissioner Sethna seconded the motion.

Upon Roll Call Vote:

- Ayes: Byrd, Sethna, Sunderland, Whipple & Williams
- Nays: None
- Absent:
- Abstain:

Motion Passed: 4-0

The meeting was adjourned at 6:37pm

PRESIDENT \_\_\_\_\_

BOARD SECRETARY \_\_\_\_\_

# Kenilworth Park District

## Memo

DATE: February 26, 2026  
 TO: Kenilworth Park District Board  
 FROM: Brandon Guzzi, Financial Consultant, Lauterbach & Amen, LLP  
 RE: Monthly Report for the month ended January 31<sup>st</sup>, 2026

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Attached please find several reports to summarize activity for the Park District through January 31<sup>st</sup>, 2026.

### *Summary*

Invoices for approval this evening for checks dated February 13<sup>th</sup>, 2026, total **\$35,647.62**.

Grand total payments for the month of January 2026, including payroll, the 2/13/2026 check run for ratification this evening are **\$132,297.17**.

### Operating Account: Check Register

Significant items of expense include the following which total **\$88,906.55**.

#### *Administration*

- Delta Dental of Illinois, dated 1/30/26 in the amount of \$3,013.70 for vision insurance
- North Suburban Employee Cooperative, dated 1/30/26 in the amount of \$7,928.52 for dental and medical insurance
- PDRMA, dated 1/30/26 in the amount of \$12,670.44 for liability insurance
- Selden Fox, dated 1/30/26 in the amount of \$14,444.63 for audit fees
- Delta Dental of Illinois, dated 2/13/26 in the amount of \$5,952.83 for vision insurance
- Lauterbach & Amen, dated 2/13/26 in the amount of \$4,205.00 for accounting services
- North Suburban Employee Cooperative, dated 2/13/26 in the amount of \$16,988.73 for dental and medical insurance

#### *Parks and Grounds*

- No individual payments exceeded \$1,000

#### *Recreation / Village House*

- Blue Rose, dated 1/30/26 in the amount of \$2,849.41 for art programming
- Brain Club, dated 1/30/26 in the amount of \$1,440.00 for programming
- Chicago ComputerLand, dated 1/30/26 in the amount of \$2,352.00 for programming
- Ciao Bella Sewing, dated 1/30/26 in the amount of \$1,500.00 for programming
- ColorMeMine, dated 1/30/26 in the amount of \$3,508.06 for art programming
- Finish Strong Athletics, dated 1/30/26 in the amount of \$1,479.09 for basketball programming
- iCook After School, dated 1/30/26 in the amount of \$1,656.00 for programming
- Kidokinetics, dated 1/30/26 in the amount of \$2,016.00 for programming
- Overture Gaming, dated 1/30/26 in the amount of \$1,303.18 for programming
- Alliance for Early Childhood, dated 2/13/26 in the amount of \$1,250.00 for sponsorship
- Overture Gaming, dated 2/13/26 in the amount of \$1,547.13 for programming
- Snapology of Chicago, dated 2/13/26 in the amount of \$1,275.97 for programming
- YogiB Yoga, dated 2/13/26 in the amount of \$1,525.86 for programming

#### *Assembly Hall/Community Events*

- No individual payments exceeded \$1,000

**Kenilworth Park District  
Check Register**

All Bank Accounts  
January 16, 2026 - February 26, 2026

<b>Payee/Account #</b>	<b>Account Description</b>	<b>Description</b>	<b>Amount</b>	<b>Check Number</b>	<b>Check Date</b>	<b>Check Amount</b>
<b>Vendor Checks</b>						
Break Thru Beverage 10-7260-301	Liquor Expense	Break Thru Beverage	579.85	1054	01/31/26	<u>579.85</u>
Lakeshore Beverage 10-7260-301	Liquor Expense	Lakeshore Beverage	227.07	1055	01/31/26	<u>227.07</u>
ColorMeMine 2-2071-001	Accounts Payable	ColorMeMine	3,508.06	9326	01/30/26	<u>3,508.06</u>
Delta Dental of Illinois - Vision 2071	Accounts Payable	Delta Dental of Illinois - Vision	3,013.70	9327	01/30/26	<u>3,013.70</u>
Finish Strong Athletics 2-2071-001	Accounts Payable	Finish Strong Athletics	1,479.09	9328	01/30/26	<u>1,479.09</u>
Health Inspection Professional 10-2071-001	Accounts Payable	Health Inspection Professional	400.00	9329	01/30/26	<u>400.00</u>
PDRMA 1-2071-001	Accounts Payable	PDRMA	12,670.44	9330	01/30/26	<u>12,670.44</u>
Samantha's Decorations LLC 10-2071-001	Accounts Payable	Samantha's Decorations LLC	125.25	9331	01/30/26	<u>125.25</u>
Selden Fox 1-2071-001	Accounts Payable	Selden Fox	14,444.63	9332	01/30/26	<u>14,444.63</u>
PDRMA 1-2071-001	Accounts Payable	PDRMA	12,670.44	9333	02/12/26	<u>12,670.44</u>
De Lage Landen Financial Services Inc. 2-2071-001	Accounts Payable	De Lage Landen Financial Services Inc.	297.61	9334	02/13/26	<u>297.61</u>
Delta Dental of Illinois - Vision 2071	Accounts Payable	Delta Dental of Illinois - Vision	5,952.83	9335	02/13/26	<u>5,952.83</u>
Endeavor Health 2-2071-001	Accounts Payable	Endeavor Health	212.00	9336	02/13/26	<u>212.00</u>
Feece Oil Company 2-2071-001	Accounts Payable	Feece Oil Company	136.23	9337	02/13/26	<u>136.23</u>
Samantha's Decorations LLC 10-2071-001	Accounts Payable	Samantha's Decorations LLC	128.50	9338	02/13/26	<u>128.50</u>
Snapology of Chicago 2-2071-001	Accounts Payable	Snapology of Chicago	1,275.97	9339	02/13/26	<u>1,275.97</u>
Success Print Shop 2-2071-001	Accounts Payable	Success Print Shop	902.95	9340	02/13/26	<u>902.95</u>
The Alliance for Early Childhood 2-2071-001	Accounts Payable	The Alliance for Early Childhood	1,250.00	9341	02/13/26	<u>1,250.00</u>



# KENILWORTH PARK DISTRICT

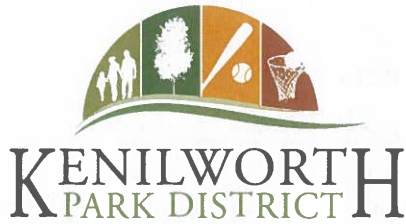
## Balance Sheet Governmental Funds As of January 31, 2026

	General Fund	Recreation Fund	Assembly Hall Fund	Capital Projects Fund	Total Governmental Funds
<b>ASSETS</b>					
Cash and Investments	\$ 83,029.54	\$ 117,121.53	\$ 17,001.21	\$ -	\$ 217,152.28
Property Taxes-net of allowances	256,691.76	527,337.65	79,310.00	-	863,339.41
Accounts Receivable-other	54,734.24	8,135.21	63,774.90	-	126,644.35
Prepays	2,568.89	4,788.74	-	-	7,357.63
Due From Other Funds	-	-	189,543.70	-	189,543.70
<b>Total Assets</b>	<b>397,024.43</b>	<b>657,383.13</b>	<b>349,629.81</b>	<b>-</b>	<b>1,404,037.37</b>
<b>LIABILITIES</b>					
Deferred Property Tax	256,692.00	527,338.00	79,310.00	-	863,340.00
Other Deferred Revenue	392.94	-	19,024.88	-	19,417.82
Accounts Payable	32,714.07	39,645.18	21,916.36	-	94,275.61
Due to Other Funds	122,054.65	28,943.88	-	38,545.17	189,543.70
<b>Total Liabilities</b>	<b>411,853.66</b>	<b>595,927.06</b>	<b>120,251.24</b>	<b>38,545.17</b>	<b>1,166,577.13</b>
<b>FUND BALANCES</b>					
<b>Total Fund Balance</b>	<b>(14,829.23)</b>	<b>61,456.07</b>	<b>229,378.57</b>	<b>(38,545.17)</b>	<b>237,460.24</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 397,024.43</b>	<b>\$ 657,383.13</b>	<b>\$ 349,629.81</b>	<b>\$ -</b>	<b>\$ 1,404,037.37</b>



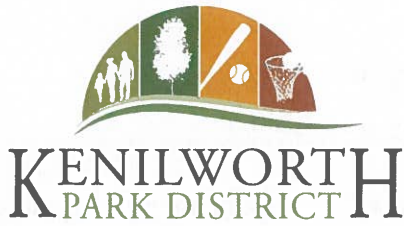
**Revenue and Expenses Report**  
**For the 1 Month Ended January 31, 2026**

	Current Month Actual	Year-to-Date Actual	Annual Budget	Remaining Budget	Collected Expended
<b>GENERAL FUND</b>					
<b>Revenues</b>					
3001 - Property Tax Levy	\$ 20,081.77	\$ 20,081.77	\$ 255,728.00	\$(235,646.23)	7.85%
3004 - Personal Property Repl. Tax	0.00	0.00	5,500.00	(5,500.00)	0.00%
3701 - Interest Income	242.97	242.97	4,500.00	(4,257.03)	5.40%
3901 - Proceeds From Sale Of Assets	0.00	0.00	2,000.00	(2,000.00)	0.00%
3989 - Other Income	0.00	0.00	3,500.00	(3,500.00)	0.00%
3991 - Fund Development	0.00	0.00	10,000.00	(10,000.00)	0.00%
<b>Total Revenues</b>	<u>20,324.74</u>	<u>20,324.74</u>	<u>281,228.00</u>	<u>(260,903.26)</u>	<u>7.23%</u>
<b>Expenses</b>					
4010 - Full-Time Salaries	7,588.78	7,588.78	122,797.00	(115,208.22)	6.18%
4011 - Overtime Wages	0.00	0.00	0.00	0.00	0.00%
4015 - Employee Bonuses	0.00	0.00	14,310.00	(14,310.00)	0.00%
4027 - Vision Insurance	56.56	56.56	250.00	(193.44)	22.62%
4028 - Life Insurance	62.31	62.31	1,800.00	(1,737.69)	3.46%
4029 - Dental Insurance	630.92	630.92	1,450.00	(819.08)	43.51%
4030 - Medical Insurance	11,138.14	11,138.14	21,500.00	(10,361.86)	51.81%
4031 - Fica & Medicare	968.83	968.83	12,000.00	(11,031.17)	8.07%
4032 - Imrf	1,422.82	1,422.82	3,500.00	(2,077.18)	40.65%
5004 - Insurance-General Liability	12,670.44	12,670.44	15,873.00	(3,202.56)	79.82%
5006 - Unemployment Insurance	95.00	95.00	2,100.00	(2,005.00)	4.52%
5021 - Auditing	0.00	0.00	15,000.00	(15,000.00)	0.00%
5024 - Legal Services	1,184.38	1,184.38	7,500.00	(6,315.62)	15.79%
5042 - Cellular Telephone Service	0.00	0.00	1,500.00	(1,500.00)	0.00%
5051 - Miscellaneous Services	337.86	337.86	0.00	337.86	0.00%
5071 - Postage	0.00	0.00	200.00	(200.00)	0.00%
5091 - Dues, Subscript & Memberships	0.00	0.00	2,700.00	(2,700.00)	0.00%
5092 - Professional Services	2,102.50	2,102.50	19,500.00	(17,397.50)	10.78%
5661 - Waste Removal	0.00	0.00	9,500.00	(9,500.00)	0.00%
6024 - Office Supplies	0.00	0.00	498.00	(498.00)	0.00%
6025 - Camp Supplies	0.00	0.00	500.00	(500.00)	0.00%
6028 - Utilities	282.63	282.63	11,750.00	(11,467.37)	2.41%
7002 - Fuel	0.00	0.00	3,500.00	(3,500.00)	0.00%
7009 - Miscellaneous Expense	0.00	0.00	3,500.00	(3,500.00)	0.00%
7010 - Fund Development Expenses	0.00	0.00	10,000.00	(10,000.00)	0.00%
<b>Total Expenses</b>	<u>38,541.17</u>	<u>38,541.17</u>	<u>281,228.00</u>	<u>(242,686.83)</u>	<u>13.70%</u>
<b>Excess Revenues less Expenses</b>	<u>\$ (18,216.43)</u>	<u>\$ (18,216.43)</u>	<u>\$ 0.00</u>		



**Revenue and Expenses Report**  
**For the 1 Month Ended January 31, 2026**

	Current Month Actual	Year-to-Date Actual	Annual Budget	Remaining Budget	Collected Expended
<b>RECREATION FUND</b>					
5092 - Professional Services	18,997.73	18,997.73	125,000.00	(106,002.27)	15.20%
5178 - Repair/Maint-Vehicle & Equip	326.95	326.95	6,500.00	(6,173.05)	5.03%
5346 - Equipment Rental	0.00	0.00	4,000.00	(4,000.00)	0.00%
5766 - Tree Trimming/Removal	0.00	0.00	15,000.00	(15,000.00)	0.00%
6024 - Office Supplies	52.56	52.56	2,500.00	(2,447.44)	2.10%
6025 - Camp Supplies	1,065.80	1,065.80	12,480.00	(11,414.20)	8.54%
6028 - Utilities	301.33	301.33	11,750.00	(11,448.67)	2.56%
6029 - Uniforms	0.00	0.00	3,000.00	(3,000.00)	0.00%
6030 - Chemicals & Fertilizers	0.00	0.00	4,500.00	(4,500.00)	0.00%
6031 - Garden/Landscaping Supplies	0.00	0.00	8,500.00	(8,500.00)	0.00%
7002 - Fuel	136.23	136.23	3,500.00	(3,363.77)	3.89%
7003 - Recruitment & Training	0.00	0.00	4,500.00	(4,500.00)	0.00%
7004 - Conference/Travel Expenses	0.00	0.00	7,000.00	(7,000.00)	0.00%
7005 - Program Transportation Expense	0.00	0.00	3,000.00	(3,000.00)	0.00%
7009 - Miscellaneous Expense	7,856.56	7,856.56	14,201.00	(6,344.44)	55.32%
7010 - Fund Development Expenses	0.00	0.00	10,000.00	(10,000.00)	0.00%
8002 - Machinery & Equipment	297.61	297.61	6,500.00	(6,202.39)	4.58%
8003 - Building & Grounds Improvements & Alterations	0.00	0.00	10,000.00	(10,000.00)	0.00%
8989 - Unrestricted Operating Transfer Out	0.00	0.00	275,000.00	(275,000.00)	0.00%
8990 - Contingency	0.00	0.00	15,000.00	(15,000.00)	0.00%
<b>Total Expenses</b>	<u>65,224.45</u>	<u>65,224.45</u>	<u>1,104,147.00</u>	<u>(1,038,922.55)</u>	<u>5.91%</u>
<b>Excess Revenues less Expenses</b>	<u>\$ 9,570.08</u>	<u>\$ 9,570.08</u>	<u>\$ 0.00</u>		



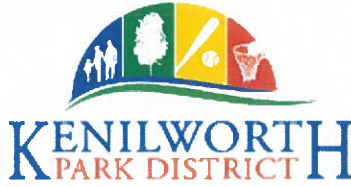
**Revenue and Expenses Report**  
**For the 1 Month Ended January 31, 2026**

	Current Month Actual	Year-to-Date Actual	Annual Budget	Remaining Budget	Collected Expended
<b>ASSEMBLY HALL FUND</b>					
7260 - Liquor Expense	806.92	806.92	28,712.00	(27,905.08)	2.81%
7270 - Linen Rental Expense	253.75	253.75	5,500.00	(5,246.25)	4.61%
7280 - Bartender Services Expense	452.50	452.50	8,600.00	(8,147.50)	5.26%
7290 - Bar Supplies	128.54	128.54	6,500.00	(6,371.46)	1.98%
8003 - Building & Grounds Improvements & Alterations	0.00	0.00	8,900.00	(8,900.00)	0.00%
8004 - Computer Software	0.00	0.00	950.00	(950.00)	0.00%
8989 - Unrestricted Operating Transfer Out	0.00	0.00	45,000.00	(45,000.00)	0.00%
8990 - Contingency	0.00	0.00	10,000.00	(10,000.00)	0.00%
<b>Total Expenses</b>	<u>22,087.51</u>	<u>22,087.51</u>	<u>410,000.00</u>	<u>387,912.49</u>	<u>5.39%</u>
<b>Excess Revenues less Expenses</b>	<u>\$ (3,564.54)</u>	<u>\$ (3,564.54)</u>	<u>\$ 0.00</u>		
<hr/>					
<b>TOTAL RECREATION FUND</b>					
<b>Revenues</b>	<u>\$ 93,317.50</u>	<u>\$ 93,317.50</u>	<u>\$ 1,514,147.00</u>	<u>\$ 1,420,829.50</u>	<u>6.16%</u>
<b>Expenses</b>	<u>\$ 87,311.96</u>	<u>\$ 87,311.96</u>	<u>\$ 1,514,147.00</u>	<u>\$ 1,426,835.04</u>	<u>5.77%</u>
<b>Excess Revenues less Expenses</b>	<u>\$ 6,005.54</u>	<u>\$ 6,005.54</u>	<u>\$ 0.00</u>		



**Revenue and Expenses Report**  
**For the 1 Month Ended January 31, 2026**

	Current Month Actual	Year-to-Date Actual	Annual Budget	Remaining Budget	Collected Expended
<b>STORCH MEMORIAL FUND</b>					
<b>Revenues</b>					
3701 - Interest Income	\$ 0.11	\$ 0.11	\$ 800.00	\$ (799.89)	0.01%
3702 - Dividend Income	146.18	146.18	12,000.00	(11,853.82)	1.22%
3705 - Realized Gain/Loss On Investments	0.00	0.00	0.00	0.00	0.00%
3707 - Realized Gain On Sale Of Inves	12,018.05	12,018.05	0.00	12,018.05	0.00%
<b>Total Revenues</b>	<u>12,164.34</u>	<u>12,164.34</u>	<u>12,800.00</u>	<u>(635.66)</u>	<u>95.03%</u>
<b>Expenses</b>					
5705 - Realized Loss On Investments	0.00	0.00	0.00	0.00	0.00%
5899 - Storch Projects	1,445.00	1,445.00	50,000.00	(48,555.00)	2.89%
5900 - Investment Manager Fees	0.00	0.00	10,967.00	(10,967.00)	0.00%
<b>Total Expenses</b>	<u>1,445.00</u>	<u>1,445.00</u>	<u>60,967.00</u>	<u>59,522.00</u>	<u>2.37%</u>
<b>Excess Revenues less Expenses</b>	<u>\$ 10,719.34</u>	<u>\$ 10,719.34</u>	<u>\$ (48,167.00)</u>		



Revision to Personnel

Policy Manual

Approved: 5-22-18

Revised: 3-19-20

## Section VII

### Add: 7.13

#### Cook County Paid Leave

##### Eligibility

All part-time and seasonal employees are eligible to earn up to forty (40) hours of paid leave per year under the Cook County Paid Leave Ordinance.

##### 12-month Period

This Policy is administered on a calendar year basis from Jan. 1 to Dec. 31.

##### Accrual and Carryover

Employees accrue one (1) hour of paid leave for every forty (40) hours worked. For the purposes of this Policy, salaried exempt employees are assumed to work forty (40) hours per work week. The accrual begins on the first day of employment. Employees may accrue up to forty (40) hours of paid leave per year. Employees may carry over all earned but unused hours of paid leave up to forty (40) hours into the subsequent year.

##### Usage and Notice

Employees may use paid leave after completing ninety (90) days of employment. Employees must use paid leave in increments of at least two (2) hours. Employees may use paid leave for any reason under this Policy.

When use of paid leave under this Policy is foreseeable, the employee must notify their supervisor at least seven (7) calendar days before the date the leave is to begin. If leave taken under this Policy is not foreseeable, the employee (or someone calling off on behalf of the employee) shall notify the employee's supervisor as soon as is practicable after the employee is aware of the necessity of the leave.

Generally, an employee (or someone calling off on behalf of the employee) is expected to notify their supervisor of the need for unforeseeable leave at least one (1) hour before the employee's scheduled starting time. Employees are not required to find a substitute or replacement worker to cover the hours during which they use paid leave under this Policy.

Use of paid leave may be denied to meet core operational needs.

Paid leave under this Policy does not count as hours worked for overtime purposes.

**No Payout Upon Termination of Employment**

If an employee's employment is terminated for any reason, the employer does not pay the employee for any earned but unused paid leave under this Policy.

If the employee is rehired within twelve (12) months of termination, previously accrued paid leave not used by the employee shall be reinstated, and the 90-day usage waiting period shall not apply.

**No Retaliation**

Retaliation of any kind is prohibited because an employee (1) exercises rights or attempts to exercise rights under this Policy or the Cook County Paid Leave Ordinance, (2) opposes practices the employee believes to be in violation of the Act or (3) supports the exercise of rights of another under the Act.

Employees may raise any concerns about retaliation by following the complaint reporting procedure set forth in the Non-Discrimination and Anti-Harassment Policy.

Amended by the Board of Park: February 26, 2026

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President, David Byrd

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Secretary, Stacey Sunderland

# Andrew S. Paine

## Partner

✉ [apaine@tresslerllp.com](mailto:apaine@tresslerllp.com)

☎ 312-627-4154

🌐 LinkedIn

📇 vCard

📄 PDF Bio

📍 Chicago, IL



## Practice Focus

Andrew Paine is a partner and Co-Chair of Tressler's Local Government Law practice. He concentrates his practice in the representation of Illinois park districts, municipalities, and other governmental entities in transactional and litigation-related matters. Andrew has extensive experience in a broad array of local government matters, including real estate, land use and zoning, economic development, capital development and construction, annexation, boundary disputes, and board governance, as well as drafting and negotiating leases, licenses, easements, and intergovernmental agreements.

Andrew also has extensive experience drafting and negotiating other forms of contracts, including those for the procurement of services and products. In addition, he regularly counsels clients on Open Meetings Act (OMA) and Freedom of Information Act (FOIA), records retention, finance, appropriations, tax levies, election issues, tax obligations, ethics, Americans with Disabilities Act (ADA), Family and Medical Leave Act (FMLA), and employment issues.

Andrew has also litigated a variety of matters on behalf of Tressler's government and private sector clients in both state and federal court, including construction claims, state agency enforcement proceedings, land use and zoning challenges, property damage claims, debtor/creditor disputes, commercial and residential foreclosure, contract disputes and post-judgment collections.

## Professional Background

Andrew has been selected as an Emerging Lawyer by Illinois Leading Lawyers, an honor given to the top 2 percent of eligible lawyers in Illinois. While in law school, he was a legal intern with the Cook County State's Attorney's Office, Felony Trial Division. He was also a staff editor of the *John Marshall Law School Journal of Computer and Informational Law*.

## Memberships & Affiliations

- Illinois Institute for Local Government Law, *Member*
- Chicago Bar Association, *Member*

## Community Involvement

### PRACTICE AREAS

- [Government Law](#)
- [General Counsel Services to Governments](#)
- [Real Estate Development and Land Use/Zoning](#)
- [Commercial Litigation](#)

### EDUCATION

- J.D., The John Marshall Law School
- B.A., Beloit College, *cum laude*

### BAR ADMISSIONS

- Illinois, 2007

### COURT ADMISSIONS

- U.S. District Court (C.D. of IL)
- U.S. District Court (N.D. of IL)

Andrew serves as a director of the Paine Family Foundation, a charitable organization dedicated to providing support to small, locally based organizations in the areas of education, women's and children's issues, health care and research.

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## Presentations

Andrew is a frequent speaker and has made dozens of presentations to Illinois park district audiences and regularly presents at the IAPD Legal Symposium, IAPD/IPRA State Conference, and various IAPD and IPRA regional workshops.

"Beyond the Basics: Navigating Politically Sensitive Community Projects and Issues," *IAPD/IPRA Soaring to New Heights Conference, Chicago*, January 24, 2025

"Public Meeting Best Practices: Dealing with Engaged, Passionate, and Sometimes Unruly Members of the Public," *IAPD/IPRA Soaring to New Heights Conference, Chicago*, January 27, 2023

"From Crowd Control to Errant Elected Officials – Best Practices for Public Meeting," *IAPD/IPRA Soaring to New Heights Conference, Chicago*, January 28, 2022

"Public Meeting Best Practices," *IAPD/IPRA Soaring to New Heights Conference*, January 30, 2021

"Coaches and Sexual Assault Claims: What You Need to Do to Protect Your Agency," *IAPD/IPRA Soaring to New Heights Conference*, January 29, 2021

"COVID-Proofing Your Waivers and Contracts to Protect Your Agency," *IAPD Legal Symposium*, November 5, 2020

"Coaches and Sexual Assault Claims: What You Need to Do to Protect Your Agency," *IAPD/IPRA Soaring to New Heights Conference*, January 24, 2020

"Tips and Strategies for Handling FOIA Requests in the Era of Transparency," *IAPD Legal Symposium*, November 14, 2019

"Budgets and Local Government Legalities," *National Business Institute's Ensuring Local Governments Comply with the Law Seminar*, April 8, 2019

"Legal/Legislative Part II," *IAPD/IPRA Soaring to New Heights Conference*, January 25, 2019

"Your Role in Protecting Youth: Employee and Volunteer Oversight and Mandated Reporting of Abuse," *IAPD Legal Symposium*, November 8, 2018

"Protests, Pepper Spray and your Parks," *IAPD/IPRA Soaring to New Heights Conference*, January 19, 2018

"Construction Project Implementation," *IAPD/IPRA Soaring to New Heights Conference*, January 19, 2018

"Legal/Legislative Part II," *IAPD/IPRA Soaring to New Heights Conference*, January 19, 2018

"The Do's and Don'ts of Administering Medication: Responding to Requests to Administer Medication to Minors," *IAPD Legal Symposium*, November 3, 2017

"Public Meeting Best Practices: From Crowd Control to Errant Commissioners," *IAPD/IPRA Soaring to New Heights Conference*, January 20, 2017

"Legal/Legislative Part II," *IAPD/IPRA Soaring to New Heights Conference*, January 20, 2017

"Not Always a Picnic: First Amendment Implications of Controlling the Public's Right to Parade, Protest and Utilize Your Parks," *IAPD Legal Symposium*, November 3, 2016

"Local Government and the Law," *National Business Institute's Legal Issues Involving Local Governments Seminar*, April 1, 2016

"Environmental Risks in Real Estate Transactions," *IAPD/IPRA Soaring to New Heights Conference*, January 30, 2016

"Your Financial Cycle – From B&A to Levy to Tax Objections," *IAPD/IPRA Soaring to New Heights Conference*, January 29, 2016

"Budgets and Local Government Legalities," *National Business Institute's Local Government Law: What Attorneys Need to Know Seminar*, February 13, 2015

"Aiding in the Conduct of the People's Business: Your Board Meeting and the Open Meetings Act," *IAPD/IPRA Soaring to New Heights Conference*, January 24, 2015

"Police Relationships with other Governmental Units," *ILGL Illinois Municipal Prosecutors Seminar*, November 11, 2014

"Surviving Election Season – What You and Your Local Election Official Need to Know," *Illinois Association of Park Districts Legal Symposium*, November 6, 2014

"Shared Services Between School Districts, Park Districts, County and City Government," *National Business Institute's Attorneys' Guide to Local Government Law seminar*, April 29, 2014

"Know When to Hold'em, Know When to Fold'em: Intergovernmental Conflict and Cooperation," *Illinois Association of Park Districts/Illinois Park and Recreation Association Soaring to New Heights Conference*, January 2014

"The Tax Man Cometh: Are You Ready for the IRS Audit of Your Fringe Benefit Practices?," *Illinois Association of Park Districts/Illinois Park and Recreation Association Soaring to New Heights Conference*, January 2014

"Board Actions and Their Consequences," *Illinois Association of Park Districts/Illinois Park and Recreation Association Soaring to New Heights Conference*, January 2014

"Funding and Investment Strategies and Legalities," *Illinois Park and Recreation Association's 2013-2014 Leadership Academy Series*, November 19, 2013

"Proper Procedures for Closed-Session Board Meetings," *Tressler's Governing With Confidence workshop*, May 17, 2013

"Recent Developments in Public Investing," *PMA Financial/Tressler Park District Finance Seminar*, February 28, 2013

"Staying Ahead of the Law: Legal Topics Affecting Illinois Agencies," *Illinois Association of Park Districts/Illinois Park and Recreation Association Soaring to New Heights Conference*, January 2013

"Closed Session Best Practices: Beyond the Basics," *Illinois Association of Park Districts/Illinois Park and Recreation Association Soaring to New Heights Conference*, January 2013

"FOIA and Electronic Communications," *Illinois Park and Recreation Association Administration and Finance Section meeting*, September 2012

"The Lessons from 2010 – Key 2010 Court Decisions and Legislative Enactments Impacting Our Districts and What to Do About Them," *2011 Illinois Association of Park Districts/Illinois Park and Recreation Association Soaring to New Heights Conference*, January 2011

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## Publications

- [Federal Judge Temporarily Blocks New Department of Labor Overtime Rules](#)
- [Constitutionality of Hospital Property Tax Exemption Comes Before Illinois Supreme Court](#)
- [No Surprise: Illinois Attorney General Rules Private Emails May Be Considered Public Documents](#)